



**NOTICE TO PROCEED**

17 March 2023

**ASTORIA PLAZA SUITES**  
Amber Ave. Corner Lukban,  
San Antonio, Pasig City

**Attention: CHRISTIAN JOSEPH M. BERNARDO**

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for the Contingency Planning Course** for the **Pasig City Disaster Risk Reduction and Management Office** under Lease Contract No. **100-23-02-290** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: CHRISTIAN JOSEPH M. BERNARDO  
Authorized Representative  
ASTORIA PLAZA SUITES

Date: March 17, 2023